e <sub>w</sub>	All occasions, if any, on which I have been convicted of a crime (subsequent to my
,	becoming an attorney), censured, suspended, disciplined or disbarred by any court are set forth as follows: (State the facts and circumstances connected with each if none, state "none".)
	None .
	•
	All occasions, if any, on which I have been held in contempt of court are set forth as follows: (State the nature and final disposition of the contempt: if none, state "none".)
	I do, do not _x, have any disciplinary action, contempt or other proceedings involving me pending before any court. (check the appropriate space.) If there are pending proceedings, please explain:
1	I am seeking:
	General Admission under Local Rule LR 83.8
	× Special Admission (specify by a check which rule) under
	Local Rules LR 83.9.1, LR 83.9.2, or LR 83.9.3
	If seeking special admission under Local Rules LR 83.9.1, LR 83.9.2, or LR 83.9.3, the basis for my admission under the designated rule is as follows: I am the member of
bar in god	od standing in every jurisdiction, where admitted and am requesting admission only fo
purpose of	f assisting my client, Fred Tooley, in his habeas petition ALSO NAME THE PARTY YOU REPRESENT:
	FRED TOOLEY
,	If special admission is requested for a particular case, please list case number a caption:
	Case #00-cv-0978
	Caption #

Case 1:00-cv-00978-WWC Document 20 Filed 06/20

Please Answer the Following Questions:

1 unnerstand mar:

- 1) If seeking admission under Section LR 83.9.1 or LR 83.9.2, I must submit a letter from a superior stating the agency with which I am employed and the duties performed which qualify me for admission under those sections.
- 2) If petitioning for admission, only in a particular case, under Rule LR 83.9.3, I need no sponsor's certificate.
- 3) If seeking regular admission under Rule LR 83.8, I must have a sponsor who is amember in good standing of the Bar of this Court present to move for my admission and I must submit the sponsor's certificate with my petition.

PETITIONER

041-68-7348

(Social Security Number)

Date)

## Document 20

## UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF PENNSYLVANIA

## CODE OF PROFESSIONAL CONDUCT

As a member of the Bar of the United States District Court for the Middle District of Pennsylvania, I will strive for the following professional ideal:

- 1. The rule of law will govern my entire conduct. I will not violate the law or place myself above the law.
- I will treat with civility and respect the lawyers, clients, opposing parties, the court and all the officials with whom I work. Professional courtesy is compatible with vigorous advocacy and zealous representation. Even though antagonism may be expected by my client, it is not part of my duty to my client.
- 3. I will respect other lawyers' schedules as my own, and will seek agreement on meetings, depositions hearings, and trial dates. A reasonable request for a scheduling accommodation should never be unreasonably refused.-
- 4. Communications are life lines. I will keep the lines open. Telephone calls and correspondence are a two way channel: I will respond to them promptly.
- 5. I will be punctual in appointments, communications and in honoring scheduled appearances. Neglect an tardiness are demeaning to others and to the judicial system.
- 6. I will earnestly attempt to resolve differences through negotiation, expeditiously and without needle expense.
  - Procedural rules are necessary to judicial order and decorum. I will be mindful that pleadings, discover processes and motions cost time and money. I will not use them heedlessly. If an adversary is entitled to something, I will provide it without unnecessary formalities.
  - 8. I will not engage in conduct that brings disorder or disruption to the courtroom. I will advise my cli and witnesses appearing in court of the proper conduct expected and required there and, to the best my ability, prevent my client and witnesses from creating disorder or disruption.
  - 9. Before dates for hearings or trials are set, or if that is not feasible immediately after such date has b set, I will attempt to verify the availability of necessary participants and witnesses so I can promptly no the court of any likely problems.

I agree to subscribe to the above Code of Professional Conduct: Signature